

Terms of Reference for Creich and Flisk Community Council and Creich and Flisk Resilience Group (4.4. 24).

1. Authority:

- 1.1. The sub group (Creich and Flisk Resilience Group) will have authority to take all decisions on issues related to developing community resilience in Creich and Flisk with a focus on flooding as a significant risk.
- 1.2. The sub group must take account of Creich and Flisk CC and the responsible authorities when taking these decisions.

The Sub Group will be responsible for:

- 1.1. Developing, maintaining, and testing a community resilience plan.
- 1.3. Seeking to influence the prevention of flooding in the community.
- 1.4. Representing the views of the flood risk community.
- 1.1. Identifying potential flood risks and working with all responsible authorities to minimize the risks of flooding.
- 1.1. Liaising with the Scottish Flood Forum and other relevant bodies including but not limited to Officers of Fife Council, Scottish Fire and Rescue Service and Police Scotland and any other relevant bodies on matters relating to flooding and resilience within the community of Luthrie and in the wider area.
- 1.1. Make recommendations to Creich and Flisk CC on flooding and resilience matters.

1. Funding:

Creich and Flisk Resilience Group as a sub group of Creich and Flisk CC is not a legal entity in its own right. Therefore, any applications for funding can only be made in the name of Creich and Flisk CC.

- 1.1. Creich and Flisk Resilience Group may research potential sources of funding to assist with relevant response, recovery, and resilience activities.
- 1.1. Creich and Flisk Resilience Group will discuss all potential funding sources with Creich and Flisk CC prior to making any official contact with a potential funder.
- 1.1. Where Creich and Flisk CC has approved Creich and Flisk Resilience Group to submit an application for funding, this will be confirmed in writing, and Creich and Flisk Resilience Group will provide Creich and

Flisk CC with copies of the application, funding correspondence and reports.

- 1.1. Any funds raised on behalf of Creich and Flisk Resilience Group will be held by Creich and Flisk CC and ring fenced for the sole purpose of the subject for which it was raised.
- 1.1. Any unused funds raised by Creich and Flisk Resilience Group may be returned to the funding body subject to the terms of the original award.

1. Members:

- 1.1. The resilience sub group will where possible include a Creich and Flisk CC community councillor.
- 1.1. Membership of the sub group is open to all.
- 1.1. The sub group will be self-managed and meet as often as is necessary and set its own agenda and keep a record of decisions.

1. Reporting:

- 1.1. The sub group will keep a record of minutes and a Creich and Flisk Resilience Group representative will report these to Creich and Flisk CC and responsible authorities.
- 1.1. All reports from Creich and Flisk Resilience Group will be included in Creich and Flisk CC minutes.
- 1.1. Scottish Flood Forum and other relevant groups may continue to offer a wide range of practical support and assistance to whatever community body is deemed appropriate by the Creich and Flisk CC and Creich and FliskeResilience Group.